



WRC GRADING CLASS -- REGISTRATION FORM

Location of Classes: Please tick (✓) which centre you will be attending grading classes

Class Code \_\_\_\_\_

Surrey \_\_\_\_\_ Port Alberni \_\_\_\_\_ Other \_\_\_\_\_

To register you into our "grading class computer system" we need your Social Insurance Number and along with that we need your signature to show your understand we utilize this number for administrative purposes only! Please write clearly in the space provided below - Thanks

Social Insurance Number: \_\_\_\_\_ Signature: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name, Initial \_\_\_\_\_

Street Address: \_\_\_\_\_

City, Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ \* Registrations without Postal Codes cannot be processed!!

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Company Name & Division: \_\_\_\_\_ Company Code \_\_\_\_\_

Work Address: \_\_\_\_\_

Position \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Work Contact: \_\_\_\_\_ Work Fax Number: \_\_\_\_\_

Previous Attempt at any grading classes: Yes  No

Table with 4 columns: Grading Class History, All Species, AA, A, B, <70%, and Where: (ie CMSA/PLIB/NFPA/ILMA etc)

Tuition and Books: Please note that all prices include GST (CMSA G.S.T. Registration #R899149389)

Tuition Fees

Table with 3 columns: Fee Name, Amount, Code

Books Purchased

Table with 4 columns: Book Name, Price, Code, Description

Total Due for Tuition and Books \_\_\_\_\_

Checked and Approved by: \_\_\_\_\_

Shaded Areas for CMSA Admin/Instructors only!

Payment Method (please check (X) one)

Form with checkboxes for Cash, Personal Cheque, Company Cheque, and Visa, with fields for Cheque #

Form with fields for Invoice Company and Purchase Order Number

Please make cheques payable to: Canadian Mill Services Association. Note: There will be a charge of \$20 charged for NSF Cheques

To Instructors:

Please write total and staple exact amount to registration form

Attach cash, visa slip or cheque!!!

CMSA Staff Person or Instructor to initial

FOR OFFICIAL USE ONLY



**CANADIAN MILL SERVICES ASSOCIATION**

#200, 601-6th Street, New Westminster, BC V3L 3C1

Contact: **Anita Grey** / Phone: (604) 523-1288 / Fax: (604) 523-1289 / E-Mail: [grey@canserve.org](mailto:grey@canserve.org)

# FAX COVER SHEET REGISTRATION FOR GRADING CLASSES

To: Anita Grey, Office Manager Fax Number: **(604) 523-1289**

From: \_\_\_\_\_

Company: \_\_\_\_\_ Division \_\_\_\_\_

Date: \_\_\_\_\_

Re: Registration Forms for Grading Classes

Please find attached registration forms for employees participating in upcoming grading classes

To ensure you have received all forms we inform you that we are faxing:



\_\_\_\_\_ registrations

*please write in the number of registration forms you are faxing*

In the event that you may be conducting more than one grading class at this time, we confirm that our students are registering for the following class:



Centre/Type: \_\_\_\_\_ Start Date: \_\_\_\_\_

*ie Surrey ALSP or Fraser Mills SPF*

For invoicing purposes we are providing CMSA with the following contact or PO #:



Purchase Order Number \_\_\_\_\_

*please write in a PO # or contact name*

If we have not provided an invoice (or contact name) in the above statement please be advised that our company will not be responsible for payment for these classes. Please obtain payment directly from student.

If you have any questions with regard to the attached registration forms please call

Name \_\_\_\_\_

Phone Number \_\_\_\_\_