



MANDATORY PRE-REGISTRATION

CANADIAN MILL SERVICES ASSOCIATION

2011 Coast Species Grading Class N O T I C E

STARTS February 19, 2011

Join our 2011
Coast Species Lumber Grading Class today!

Date	Registration & Wood Structure — Saturday, February 19, 2011
Place	To be determined—Surrey/Cloverdale area
Class Size	Maximum 25 students for Saturday class, first come first served.
Duration	From Sat, February 19, 2011 to Sat, April 9, 2011 8 consecutive Saturdays —from 9:00 am to 11:30 and 12:30 pm—3:00 pm Plus 1 final Saturday—1 hour only—to write Theory Exam
Format	Semester System—2 semesters — Clear Semester and Merch Semester
Exams	2 Practical Exams (1 per semester—50 piece grading exams) plus a 100 question Theory Exam
Pass Mark	Minimum 70% combined results Practical component is worth 75% of your final grade, Theory component is worth 25%

PRE-REGISTER BY [FRIDAY, Feb 4, 2011 !!!](#)

To determine grading class interest, it is **mandatory** that all students to **pre-register!** Please submit your registration form no later than [Friday, February 4, 2011](#). CMSA cannot commit to renting grading class space until we have received 25 confirmed registrations. Please complete attached registration forms and fax / mail to CMSA offices ([payment in advance requested](#)). Our fax number is (604) 523-1289.

RESERVE YOUR SEAT TODAY!

PLEASE CALL INGRID SHEN AT (604) 523-1288 - 2
FAX US AT (604) 523-1289 OR E-MAIL US AT shen@canserve.org
CHECK OUT OUR WEB SITE AT WWW.CANSERVE.ORG



CSP GRADING CLASS -- REGISTRATION FORM

Location of Classes: Please tick (☒) which centre you will be attending grading classes

Class Code

Surrey Centre Saturday Class Tuesday/Thursday Class

To register you into our "grading class computer system" we need your Social Insurance Number and along with that we need your signature to show your understand we utilize this number for administrative purposes only! Please write clearly in the space provided below - Thanks

Social Insurance Number: Signature:

Last Name: First Name, Initial

Street Address:

City, Province:

Postal Code: Registrations without Postal Codes cannot be processed!!

Home Phone Number: Email:

Company Name & Division: Company Code

Work Address:

Position Work Phone Number:

Work Contact: Work Fax Number:

Previous Attempt at any grading classes: Yes No

Table with 4 columns: Grading Class History, CSP (ALSP), AA, A, B, <70%, and Where: (ie CMSA/PLIB/NFPA/ILMA etc)

Tuition and Books: Please note that all prices include HST (CMSA G.S.T. Registration #R899149389)

Tuition Fees

Table with 3 columns: Fee Name, Amount, Code

Books Purchased

Table with 3 columns: Book Name, Price, Code

Total Due for Tuition and Books

Checked and Approved by:

Shaded Areas for CMSA Admin/Instructors only!

Payment Method (please check (☒) one)

Form with checkboxes for (C), Personal Cheque (K), Company Cheque (P), and Visa (C)

Invoice Company: Purchase Order Number:

Please make cheques payable to: Canadian Mill Services Association

Note: There will be a charge of \$20 charged for NSF Cheques

To Instructors:

Please write total and staple exact amount to registration form Attach cash, visa slip or cheque!!! CMSA Staff Person or Instructor to initial

1 2 3 4 FOR OFFICE USE ONLY



CANADIAN MILL SERVICES ASSOCIATION

#200, 601-6th Street, New Westminster, BC V3L 3C1

Contact: [Ingrid Shen](mailto:shen@canserve.org) / Phone: (604) 523-1288 / Fax: (604) 523-1289 / E-Mail: shen@canserve.org

FAX COVER SHEET REGISTRATION FOR CSP GRADING CLASSES

To: Ingrid Shen, Office Administrator - Fax Number - (604) 523-1289

From: _____

Company: _____ **Division** _____

Date: _____

Re: Registration Forms for CSP Grading Classes

Please find attached registration forms for employees wishing to register for your 2011 CSP grading classes from our company.

To ensure you have received all forms we inform you that we are faxing:



_____ registrations

please write in the number of registration forms you are faxing

In the event that you may be conducting more than one grading class at this time, we confirm that our students are registering for the following class:



Saturday : _____ Tue/Thur: _____

Indicate either Tue/Thur or Saturday class

For invoicing purposes we are providing CMSA with the following contact or PO #:



Purchase Order Number _____

please write in a PO # or contact name

If we have not provided an invoice (or contact name) in the above statement please be advised that our company will not be responsible for payment for these classes. Please obtain payment directly from student.

If you have any questions with regard to the attached registration forms please call

Name _____

Phone Number _____

CANADIAN MILL SERVICES ASSOCIATION
COAST SPECIES LUMBER GRADING CLASS
Spring 2011

SATURDAY CLASS SCHEDULE – FEBRUARY//MARCH/APRIL 2011

SEMESTER #1

CLASS		DATE
1	Registration Book Distribution and Wood Structure	Sat, February 19, 2011
2	R List Clears	Sat, February 26, 2011
3	NLGA Industrial Clears	
4	NLGA Shop and Flitch	Sat, March 5, 2011
5	NLGA Door Stock and Window Stock	
6	Semester #1 – <u>Practical Review</u>	Sat, March 12, 2011
7	Semester #1 – <u>Practical Exam</u>	

SEMESTER #2

CLASS		DATE
8	NLGA 114 Boards	Sat, March 19, 2011
9	NLGA Light Framing – all characteristics	
10	NLGA Light Framing – knots only	Sat, March 26, 2011
11	NLGA Joists and Planks/Studs	
12	Export Class – BS 4978/CFLA-JPS 1 and CE Marking	Sat, April 2, 2011
13	Merch Review (25 pieces) / Theory Review / Moisture Relationships	
14	Semester #2 – <u>Practical Review</u>	Sat, April 9, 2011
15	Semester #2 – <u>Practical Exam</u>	
16	<u>Theory Exam</u>	Sat, April 16, 2011